

# Pirton Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (RFO/Chair of Finance etc)

<b>Bank Reconciliation at 29/12/2025</b>			
	Cash in Hand 01/04/2025		162,414.66
	<b>ADD</b> Receipts 01/04/2025 - 29/12/2025		1,053,532.06
	<b>SUBTRACT</b> Payments 01/04/2025 - 29/12/2025		1,215,946.72
<b>A</b>	<b>Cash in Hand 29/12/2025</b> (per Cash Book)		<b>374,933.86</b>
	Cash in hand per Bank Statements		
	Petty Cash 29/12/2025	0.00	
	Pirton Parish Council Unity Trust 29/12/2025	374,933.86	
	Less unpresented payments		<b>374,933.86</b>
	Plus unpresented receipts		374,933.86
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>374,933.86</b>
	<b>A = B Checks out OK</b>		

**Pirton Parish Council**

8 January 2026 (2025-2026)

**PAYMENTS LIST**

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
163	Rental to NHDC	08/01/2026		Pirton Parish Council	5086284152	Allotment rent	North Herts District Council	Z	100.00		100.00
164	Sports Pavilion	08/01/2026		Pirton Parish Council	RC/415579	New Pavilion Legal Costs	Foreman Laws	S	1,250.00	250.00	1,500.00
165	Room Hire	08/01/2026		Pirton Parish Council		Room Hire	Village Hall	Z	21.25		21.25
166	Grants	08/01/2026	25-190 date 11.12.25	Pirton Parish Council		Donation	Essex and Herts Air Ambulance	Z	200.00		200.00
167	Sports Pavilion	08/01/2026		Pirton Parish Council		New Pavilion Construction	RLP Surveyors	S	900.00	180.00	1,080.00
169	Sports Pavilion	08/01/2026		Pirton Parish Council		New Pavilion Construction	Simon Knight Architects	S	975.00	195.00	1,170.00
170	Sports Pavilion	08/01/2026		Pirton Parish Council	NW/09	New Pavilion Construction	Parrott Construction	S	166,643.17	33,328.64	199,971.81
171	Salary	08/01/2026		Pirton Parish Council	E25-171	Salary	Melisa Janine Budd Clerk	Z	721.23		721.23
172	Room (Office Expenses)	08/01/2026		Pirton Parish Council	E25-172	Expenses	Melisa Janine Budd Clerk	Z	30.00		30.00
173	Telephone	08/01/2026		Pirton Parish Council	E25-173	Expenses	Melisa Janine Budd Clerk	Z	20.00		20.00
174	Stationery	08/01/2026		Pirton Parish Council	E25-174	Expenses	Melisa Janine Budd Clerk	S	45.82	9.17	54.99
175	Tax	08/01/2026		Pirton Parish Council	E25-175	Tax & Employers NI	HMRC Clerk's Tax	Z	190.00		190.00
176	Employer's NI	08/01/2026		Pirton Parish Council	E25-176	Tax & Employers NI	HMRC Clerk's Tax	Z	79.83		79.83
177	Clerk Pension Contribution	20/01/2026		Pirton Parish Council	E25-177	Pension Contribution	NEST Pension Scheme	Z	37.97		37.97
178	Employers' Pension Contribution	20/01/2026		Pirton Parish Council	E25-178	Pension Contribution	NEST Pension Scheme	Z	113.90		113.90
179	Street Cleaner	08/01/2026		Pirton Parish Council		Street Cleaning	Tony Smart	Z	305.25		305.25
180	Water	21/01/2026		Pirton Parish Council		Allotments Water	Castle Water	Z	9.03		9.03
								<b>Total</b>	<b>171,642.45</b>	<b>33,962.81</b>	<b>205,605.26</b>

**Pirton Parish Council**

5 January 2026 (2025-2026)

**RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
104	VAT Reclaimed	18/12/2025		Pirton Parish Council		VAT Reclaim	HMRC VAT	Z	20,408.23		20,408.23
105	Football Foundation	29/12/2025		Pirton Parish Council		Football Foundation Pavilion Gr	Football Foundation	Z	42,951.00		42,951.00
									<b>Total</b>	<b>63,359.23</b>	<b>63,359.23</b>